

2024 FIS AWARD SCHEME

Categories and Eligibility of Entry

Entries are now required for our 2024 FIS Awards. Only jobs completed between 1 November 2022 and 31 October 2023 are eligible. Entries must be received no later than **31 October 2023**; this deadline will not be extended.

Categories

(A) INTERIOR FIT OUT

Contractors entering into category A must have acted as main interior contractor (ie be contractually responsible for the fit out).

(B) CEILINGS

(C) PARTITIONING

(D) DRYLINING

(E) STEEL FRAMED SYSTEMS (SFS)

(F) PLASTERING – Internal / Fibrous and GRG – New Build / Heritage plastering

Winners

Categories will be shortlisted and the winner announced at the FIS Awards Lunch on 8 June 2023. The architect/interior designer of the winning contracts also receives an award.

From 2024, FIS has introduced two new awards: Most Sustainable Project and Acoustic Comfort. If relevant, projects entered into the awards will be automatically put forward for these awards.

All winners will be put forward for our 'Project of the Year' award. This will be determined by a guest judge from an architectural or interior design practice on collaboration with the FIS Judges.

The award winners will receive substantial publicity in the industry magazine ***SpecFinish*** and other construction publications. All entrants and winners will appear in the Project Library on the FIS website. Certificates of Excellence will be awarded to all shortlisted entries.

The winner in each category may display an FIS Award Winner logo on their letterheads, advertisements etc.

Judging Criteria

- 1 Judges must be able to view all the works in the contract submitted.
- 2 Clients must be informed that the contract has been entered into the award scheme and be agreeable to judging and publicity.
- 3 The contractor must be present on site when the entry is being judged. It is a condition of entry that the contractor is present, failure to do so will result in loss of marks.
- 4 All entries will be judged regardless of size and value. The criteria for technical merit will take into account accepted good practice and relevant British Standards and Codes of Practice.
- 5 Each contract entered will be visited by two judges. Judges will be nominated by FIS and will be persons of repute within the industry.
- 6 Winners will be put forward for our 'Project of the Year' award, which will be determined by a guest architect / designer.
- 7 If relevant, projects entered will be put forward for the Most Sustainable Project and Acoustic Comfort Award. If the contractor was involved in these elements of the project, the relevant part of the entry for should be completed.
- 8 The decision of the judges will be final, having taken into consideration the spirit as well as the letter of the award scheme.
- 9 The contractor should advise the client that judges will not discuss workmanship quality or other aspects of the installation during their visit (beyond establishing answers to items 1 to 5; see **Important Notes item E**).

Conditions of Entry

- 1 The works/installation entered must be completely finished, handed over and not be the subject of disagreement between the installer and their client.
- 2 Entries must relate to work completed between 1 November 2022 and 31 October 2023.
- 3 All entries must be accompanied by at least three quality images showing your work. Photographs should be professionally taken. Images should be uploaded using the online entry form or emailed to info@thefis.org. Appropriate permission must be obtained to allow FIS to use any images / video footage supplied in any way it sees fit. This may include but not limited to presentations, website, publications and social media.
- 4 All entries must be accompanied by up to a 200-word description of the installation including proprietary types of partitions, ceilings etc used and the manufacturers / suppliers on the project. This will form the basis of the contract description within the project Library on the FIS website.
- 5 Entries must relate to work for which the member has full contractual responsibility.
- 6 No award will be made to any entry unless, in the judges' opinion, it has achieved an acceptable award standard.
- 7 Work carried out for your own offices, show suites or suppliers show suites, exhibitions and/or demonstration purposes are not eligible.
- 8 The entry fee for single entries is £265 plus VAT per entry. No refund on entry fees will be given.
- 9 Individual interior elements of the same contract may be entered into categories B to F at a cost of £265 for the first entry and £120 each for any subsequent entries.
- 10 Elements of a contract entered into category A by a main interior contractor may only be entered into other categories by a subcontractor, if they were contractually responsible for that element.

- 11 The judges reserve the right to switch an entry to another category.
- 12 Entries may relate to work carried out anywhere in the UK. Entries outside Mainland UK may still be entered but may incur an additional cost for travel expenses.
- 13 Permission from the owner of the installation must be obtained in order to guarantee access for judges and, in the case of winning entries, to allow appropriate press coverage including photographs.
- 14 If a contract cannot be looked at on the day specified by the judges a £50 + VAT admin fee will be charged to reschedule. Should the rearranged judging date fall outside of the existing judging schedule additional costs will also be incurred.
- 15 Entries must be made on the official form and returned to FIS together with the entry fee(s) by **31 October 2023**.
Note: Entries received after this date will be considered void.

Important Notes: Please read before entering

- A) It is imperative that the winning projects are representative of first-class skills producing standards of work of which our industry can be proud. All entries, therefore, should reflect the highest overall standard that the individual FIS member has achieved during the award scheme year.
- B) For the purpose of this award scheme, the judgement is made on a partial survey and is largely based on the visual workmanship and aesthetics of the installation. Any award or written comments made on the works entered does not in any way signify that FIS warrants or underwrites the installation. FIS is not accountable for any defects that may become apparent during or after the completion of the works.
- C) The judges carry out their task with thoroughness and objectivity. Contracts are scored primarily on a visual inspection of quality of workmanship. Other broad criteria considered are:
 - Complexity of installation
 - Defects/snagging
 - Ambiance/aesthetics/overall appearance of project
 - Innovation, design and sustainability
- D) Consideration will of course be given to the age of the installation as completion dates within the award scheme will vary by up to 21 months. At the time of judging, no allowances are made for uncorrected work or snagging which may be planned but is still to be carried out. A lot may happen to your work after you have left site – through no fault of your own – and you should recheck your work and correct any defects prior to the judges' visit.
- E) As well as physically checking the entries for the award scheme, judges will want to establish from the client whether:
 1. The contract was won by, for example, competitive tender, nominated contract or negotiated contract.
 2. The contractor's site labour was professional, efficient and co-operative.
 3. The work was started and finished to an agreed schedule.
 4. The client obtained the quality of work and type of installation anticipated when placing the order.
 5. The client was aware that the contractor was a member of FIS prior to awarding the contract.