

**MINUTES OF THE FINISHES AND INTERIORS SECTOR LTD
21st ANNUAL GENERAL MEETING HELD
ON TUESDAY 19 NOVEMBER 2019 AT
THE HILTON HOTEL, ST GEORGE'S PARK, BURTON UPON TRENT AT 10AM**

Present:

Board Members:	Mrs Helen Tapper	Vice President
	Mr Alan Brown	Board Member
	Mr Philip Brown	Board Member
	Mr Jonathan Cherry	Board Member
	Mr Will Hart	Board Member
	Mr Jim Nania	Board Member
	Mr Jon Riley	Board Member

In attendance: Mr Iain McIlwee Chief Executive

Member companies

Architectural Wallsz	MP Drywall
Armstrong World Industries	Nevill Long
British Gypsum	OWA (UK)
Button-Fix	PPG Architectural Coatings
CCF	PTG Group
C G Reynolds	Profab Access
Chalkstring	Profixed Interiors
Drywall Contracts	Protektor UK
Donseed	PWB Drylining
EE Smith Contracts	QIC Trims
ForrestBrown	Re-flow
Forza Doors	Ridge Interiors
G Cook & Sons	Rockfon
Great Yarmouth Ceilings	RCM
Grimes Finishings	RPN
HP Contracts	Saint-Gobain Ecophon
iWall	Stortford Interiors (UK)
Indeglas	Style Moveable Partition Specialists
The Indigo Group	Tapper Interiors
J&J Tooling Services	Taylor Hart
Komfort Partitioning	The BDL Group
Locker & Riley (Fibrous Plastering)	The Window Film Company
Mac-Exteriors	Trappco
Mansell Finishes	Voestalpine Metsec
Meronden	Willmott Dixon Construction

Apologies received from:

1. WELCOME

FIS Chief Executive Iain McIlwee officially opened the Association's 21st Annual General Meeting at 10am and welcomed those present.

2. READING THE FORMAL NOTICE AND MINUTES OF LAST MEETING

Iain McIlwee then read the formal notice of the meeting, dated 10 October 2019. He said that the last meeting had been held at Worsley Park Marriott Hotel and Country Club in Manchester on Thursday 1 November 2018. Minutes of the meeting had been duly circulated to all members and were made available on the Association's website. He therefore asked that these be taken as read.

Jon Riley (Locker & Riley) proposed their acceptance, seconded by Helen Tapper (Tapper Interiors) and this was carried.

3. FINANCIAL REPORT, APPROVAL OF ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2018 AND APPOINTMENT OF AUDITORS

Iain McIlwee reported that the FIS accounts for 2018 show a small surplus £25,959.

He then advised members that with regard to Finishes and Interiors Sector Ltd's accounts, auditors Prime Chartered Accountants, had given a clean audit opinion and that there are no major accounting or financial issues which needed to be brought to the attention of members.

Lydia Sharples (Nevill Long) proposed acceptance of the Accounts, seconded by Philip Brown (Meronden) and this was carried; there were no votes against. Richard Grimes (Grimes Finishings) then proposed the re-appointment of Prime Chartered Accountants as auditors, seconded by Alan Brown (Forza Doors) and this was carried, with no votes against.

4. DECLARATION OF ELECTION RESULTS FOR FIS BOARD OF DIRECTORS

FIS chief executive Iain McIlwee read out the results of the elections to the FIS Board effective from 19 November 2019. There are six Contractor Board positions and five Supplier Board positions on the FIS Board. Vacancies for the new Board were for three contractors and two suppliers.

There were six contractor candidates for the three contractor vacancies, and six supplier candidates for the two supplier vacancies, necessitating a vote in both cases. Voting details were circulated to members on 10 October 2019.

The contractors elected were Philip Brown (Meronden), Richard Grimes (Grimes Finishings) and Jim Nania (Stortford Interiors). The suppliers elected were Stuart Roberts (CCF) and Lydia Sharples (Nevill Long).

Iain McIlwee announced that Helen Tapper, from Tapper Interiors, was nominated to assume the role of President from today. He congratulated Helen and said she would be opening our conference in just a short while.

5. ANY OTHER BUSINESS

Iain McIlwee advised that under agenda item five, no other business had been notified.

6. DATE AND TIME OF NEXT MEETING

Iain McIlwee advised that the date and place of the next Annual General Meeting would be notified.

7. OFFICIAL CLOSE OF ANNUAL GENERAL MEETING

Iain McIlwee thanked all members for their support and closed the Annual General Meeting at 10.12am.

04 December 2019