

FINISHES AND INTERIORS SECTOR LTD

REGISTERED NUMBER: 3403977



FINISHES & INTERIORS SECTOR

NOTICE IS HEREBY GIVEN that the 18th Annual General Meeting of the Finishes and Interiors Sector Ltd will be held at The St Pierre Hotel and Country Club, Chepstow, Wales NP16 6YA on Thursday 13 October 2016 at 11.45am (registration from 11.15am)

A G E N D A

1. Opening welcome by the chief executive
2. Reading the Formal Notice of Meeting and Minutes of Last Meeting (circulated to all members)
3. Financial Report and Presentation, Approval of Financial Statements for year ended 31 December 2015, Appointment of Auditors
4. Declaration of election results for the Board of Directors
5. Any Other Business (*to be notified in advance*)
6. Date and Place of Next Meeting (*to be confirmed*)
7. Official Close of Annual General Meeting

The Annual General Meeting to be followed at noon by the FIS annual conference.

Date: 16 September 2016
By Order of the Board

A handwritten signature in blue ink that reads 'Jane Knight'.

Jane Knight
Operations Director & Company Secretary

Please confirm your attendance by emailing clairmooney@thefis.org