**Name of Person being Assessed:**

**Name of Assessor:**

**Date of Assessment:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Answer  (yes/no)** | **Additional check** | **Action  (Fit-to-work, Isolation)** |
| Do you have a temperature? |  | Check temperature |  |
| Have you recently developed a continuous cough? |  | Check when started |  |
| Do you currently live with anyone who has started to exhibit these symptoms in the past 14 days |  | Check if the individual has completed the required 14 says of self- isolation |  |
| Have you travelled outside the UK in the last 14 days? |  | Check which country and dates |  |

## What to do if someone develops symptoms of coronavirus (COVID-19) on site

If anyone becomes unwell with a new, continuous cough or a high temperature in the business or workplace they should be sent home and advised to follow the [stay at home guidance](https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance).

If they need clinical advice, they should go online to [NHS 111](https://111.nhs.uk/) or call 111 if they don’t have internet access. In an emergency, call 999 if they are seriously ill or injured or their life is at risk. Do not visit the GP, pharmacy, urgent care centre or a hospital.

Essential workers (this list now includes construction workers and anyone who has symptoms of coronavirus that lives with those identified above) who are self-isolating can now be referred for testing. The employer referral portal also allows employers to refer essential workers who are self-isolating either because they or member(s) of their household have coronavirus symptoms, for testing. It is a secure portal for employers to use to upload the full list of names and contact details of self-isolating essential workers. If referred through this portal, essential workers will receive a text message with a unique invitation code to book a test for themselves (if symptomatic) or their symptomatic household member(s) at a regional testing site.

In order to obtain a login, employers of essential workers should email portalservicedesk@dhsc.gov.uk with:

* organisation name
* nature of the organisation’s business
* region
* names (where possible) and email addresses of the 2 users who will load essential worker contact details
* Once employer details have been verified, 2 login credentials will be issued for the employer referral portal.

Individuals can also book directly a regional test site drive-through appointment or home test kit. [More details available here](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/881043/covid-19-testing-self-referral-portal-user-guide.pdf). Note, home test kit availability will initially be limited but more will become available.

If a member of staff has helped someone who was taken unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell with symptoms consistent with coronavirus infection.

It is not necessary to close the business or workplace or send any staff home, unless government policy changes. Keep monitoring the [government response page](https://www.gov.uk/government/topical-events/coronavirus-covid-19-uk-government-response) for the latest details.  
  
**Travel arrangements**

Anyone who has a new, continuous cough or a high temperature should be advised to quickly and directly return home and to remain there and initiate household isolation. If they have to use public transport, they should try to keep away from other people and catch coughs and sneezes in a tissue.